

## **Transportation Operator**

**TIME:** Part-time/Full-time  
**BENEFITS:** Health, Dental, Cafeteria Plan  
**SALARY RANGE:** \$15.00  
**STATUS:** Non-Exempt  
**REPORTS TO:** Transportation Manager



**Independence, Inc.**  
2001 Haskell Ave.  
Lawrence, KS 66046

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### **GENERAL JOB DESCRIPTION**

#### **DUTIES AND RESPONSIBILITIES**

- Drive as scheduled
- Keep vehicles clean, inside and out.
- Evaluate need for repairs and report problems to Transportation Manager.
- Participate in all scheduled meetings and training programs.
- Maintain appropriate interpersonal relationships with colleagues, supervisors, and consumers.
- Provide systems advocacy as opportunities arise or are requested by supervisor.
- Provide individual advocacy as time permits or as requested by supervisor.
- Other duties as assigned.

#### **REQUIRED QUALIFICATIONS**

- Valid Kansas driver's license.
- Excellent driving record.
- Good verbal communication skills.
- Ability to pass drug screening and be subject to random testing in accordance with Douglas County Regulations.
- Department of Transportation (DOT) medical card required for certain grants, must be able to obtain a DOT medical card to drive certain vans.
- Demonstrated ability and willingness to work cooperatively with others.
- Ability to read and follow directions.

#### **PREFERRED QUALIFICATIONS**

- Experience as a para transit, lift-equipped vehicle operator.
- Knowledge of vehicle maintenance.
- Training in CPR and First Aid.
- Qualified person with a disability.
- Knowledge of independent living philosophy.

*All programs and employment positions of Independence, Inc. are open to all members of the community, without regard to race, color, creed religion, national origin, sex, age, marital status, sexual orientation, economic status, or disability.*

*The Americans with Disabilities Act of 1990 protects the rights of people with disabilities to equal employment opportunities. Arrangements will be made if you have a disability that requires an accommodation in completing any part of the employment process. A request for an accommodation will not affect your opportunities for employment. It is your responsibility to make your needs known. Call 785/841-0333.*